

NPO Essentials
Singapore Governance for Outstanding Organisation Directors
SGD 6: Financial Management and Accountability

Target Audience : Aspiring, new and current board members of nonprofit organisations (NPOs)
Date : 3 October 2019
Time : 9.00 am to 1.00 pm
Venue : Social Service Institute, #19-01 Central Plaza, Tiong Bahru Road
Cost : S\$400 (excl. GST); S\$428 (incl. GST)*

This course has been pre-approved for VWOs-Charities Capability Fund (VCF) funding up to 15 April 2020. All exempt, registered charities and Institutions of a Public Character (IPCs) can apply for the VCF, and are required to fill in the VCF Training Grant Refund Form.

Registration is on a first-come-first-served basis, with priority to VCF-funded applicants.

CPD : 4 hours

The board is accountable for the performance of the organisation, the financial results as well as the social impact, in the case of nonprofit organisations. Through presentations and case studies, this module will examine the compliance requirements for financial reporting and the latest approaches to measuring social impact.

Course Objectives

- Learn to analyse nonprofit financial statements.
- Explore factors related to reserves and investments.
- Understand the role of the board in evaluating financial risks and enhancing financial governance.
- Explore financial planning and reporting requirements to ensure compliance with the Charities Accounting Standards (CAS) and the measurement of social impact for increased accountability to stakeholders.

Programme

8.30 am Registration (breakfast served)
9.00 am Sharing on

- Financial Reporting Standards vs Charity Accounting Standards
- Reading and Analysing Financial Statements
- Reserves and Investments
- Financial Risks
- Enhancing Financial Governance

10.45 am Break
11.00 am Sharing by Community Partner (Sree Narayana Mission)
11.30 am Case Study (Facilitated Discussion)
12.00 pm Panel Discussion
12.45 pm Wrap Up & Evaluation
1.00 pm End of Programme

In Collaboration With:

Speaker



Ho Yew Kee
Associate Provost, Singapore Institute of Technology

Dr Ho Yew Kee is Professor and Associate Provost at Singapore Institute of Technology (SIT). He oversees the professional training programme at SIT (as part of SkillsFuture, Singapore's continued development of the workforce) as well as the development of academic staff. He was previously Professor and Head of the Department of Accounting, as well as Vice Dean (Finance & Administration) and Chairman (Executive Education) at NUS Business School. He is a director of UOI Ltd.

Dr Ho serves as chairman of the audit committees of St Luke's Hospital, St Luke Eldercare and Dover Park Hospice. He also sits on the investment committees of several not-for-profit organisations. With respect to government organisations and statutory boards, he used to serve as a council member of Ngee Ann Polytechnic, a director of Accounting and Corporate Reporting Authority (Singapore), and Singapore Tax Academy, among others. He was a council member of the Institute of Singapore Chartered Accountants.

Registration

Please register online at www.sid.org.sg by **28 September 2019**.

Course Enquiries

Email	:	events@sid.org.sg
Tel	:	(+65) 6422 1188
Fax	:	(+65) 6422 1199

Upon successfully enrolling for the course, you are deemed to have read and accepted SID's Terms and Conditions stated overleaf.

TERMS AND CONDITIONS FOR SID COURSES/EVENTS

SID's courses and events are subject to terms and conditions as set out below. The Institute reserves the right to change these terms and conditions without notice.

COURSE/EVENT REGISTRATION

A participant is successfully enrolled for the course/event once an invoice is generated.

NO CANCELLATION

There will be strictly no cancellation once the participant is successfully enrolled for the course/event.

NO-SHOW

There will be strictly no refund of fees for no-show.

REQUEST FOR REPLACEMENT OR DEFERMENT

Where a participant cannot attend a course, he/she may request to send a replacement or defer the course subject to the following conditions:

1. Replacement of a participant is subject to at least 5 working days prior notice in writing. In the case whereby an SID member participant is replaced by a non-member, a top-up fee will be levied. No refund will be made if a non-member participant is replaced by a member.
2. Deferment of a course to the next scheduled date (for same course) is subject to at least 10 working days prior notice in writing. Deferment is only allowed for half-day and full-day courses run by SID. An administration fee for each deferment of S\$50 (for half-day course) and S\$100 (for full-day course) shall apply.

CANCELLATION OF COURSE/EVENT BY SID

SID will exercise all possible care to run the confirmed courses. However, in the event of unforeseen circumstances or low enrolment, SID reserves the right to cancel or defer the course/event, and/or to change venue, speaker, course date and fees. SID will make all reasonable effort to notify participants of changes, should this happen.

If SID cancels a course, a full refund will be made to the registered participants.

CPD HOURS & CERTIFICATE OF ATTENDANCE

Entitlement of CPD hours/Certificate of Attendance is subject to the participant arriving no later than 30 minutes after the programme starts or leaving no more than 30 minutes before the programme ends, and submitting the module Evaluation Form at the end of the event.

CAR PARK COUPONS

Complimentary car park coupons, where available, are given on a first-come-first-served basis.

PAYMENT POLICY AND OPTIONS

Course/Event fees are due upon registration, and payment should reach SID at least 7 working days before the course date. SID reserves the right to refuse admission if payment is not received in full before a course/event.

1. Online Payment
Log in to your account at www.sid.org.sg
Select invoice to pay at "My Open Invoices".
2. Cheque Payment
Payable to: Singapore Institute of Directors (*please quote invoice number behind the cheque*)
Mail to: 168 Robinson Road, #11-03, Capital Tower, Singapore 068912
Attention to: Finance Department
3. Telegraphic Transfer
Bank Name: DBS Bank Limited
Branch: 048
Bank Code: 7171
Beneficiary Name: Singapore Institute of Directors
Account Number: 048-016620-2
Swift Code: dbsssgsg
Reference: (*Please quote invoice number*)
(Note: All bank charges are to be borne by the applicant)