**SGOOD**
**Singapore Governance for Outstanding Organisation Directors Programme**

SID
SINGAPORE
INSTITUTE OF
DIRECTORS

## S-GOOD Essentials
## SGD4 Talent and Volunteer Management

Target Audience **:** Aspiring, new and current board members of nonprofit organisations
Date **:** Tuesday, 8 September 2020
Time **:** 9am – 12.30pm
Venue **:** This session will be conducted as a live webcast.
Cost **:** S$200 (excl. GST); S$214 (incl. GST)

*This course has been pre-approved for VWOs-Charities Capability Fund (VCF) funding up to 24 March 2021. All exempt, registered charities and Institutions of a Public Character (IPCs) can apply for the VCF, and are required submit the approval email from NCSS to SID via email to events@sid.org.sg. Registration is on a first-come-first-served basis, with priority to VCF-funded applicants.*

CPD **:** 4 hours

In human capital management, nonprofits need strong support and oversight from their boards to design, implement and sustain strong strategies for attracting and retaining talent. Nonprofit boards need to understand the trends, competencies and tools in human capital management while exploring frameworks that will help them better manage board talent renewals, succession policies and diversity.

### Course Objectives

1. Understand the importance and challenges of human capital management in NPOs.
2. Explore the board's role in driving talent resourcing success.
3. Learn about current leading approaches in managing talent and volunteers sustainably through the Volunteer (Board and Executive) Management Framework.
4. Examine volunteer management strategies and understand board election and succession policies that are based on competencies, diversity and inclusion.

### Programme

9.00am   Registration

9.05am   Sharing Part I
  - Importance of Talent and Volunteer Management in the NonProfit Sector
  - Challenges in Talent and Volunteer Management in NPOs

10.00am   Break

10.10am   Sharing Part II
  - Board's Role in Driving Resourcing Success in their Organisations
  - Leading Approaches in Managing Talent and Volunteer Sustainability

10.55am   Community Partner Case Study Discussion

11.40am   Panel Session with Guest Speakers

12.25pm   Feedback Poll / Wrap Up

12.30pm   End of Session

*In collaboration with:*   SSI Social Service Institute | Part of NCSS National Council of Social Service

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## SPEAKER

**Fermin Diez**
**Deputy CEO, National Council of Social Service**
Dr Fermin Diez is the Deputy CEO and Group Director, Human Capital and Organisation Development Group of National Council of Social Service. Dr Diez has rich experience in Human Resources, and has held consulting, corporate and academic roles in organisations worldwide. He chairs the Assessment Committee of the Institute for Human Resource Professionals, serves as adjunct faculty at Singapore Management University and has co-authored two books on Strategic Human Resources.

### Registration
Please register online at www.sid.org.sg by **4 September 2020**.

### Course Enquiries

**Email** : events@sid.org.sg

**Tel** : (+65) 6422 1188

**Fax** : (+65) 6422 1199

Upon successfully enrolling for the course, you are deemed to have read and accepted SID's Terms and Conditions stated overleaf.

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**TERMS AND CONDITIONS FOR SID COURSES/EVENTS/WEBINARS**

SID's courses, events and webinars are subject to terms and conditions as set out below. The Institute reserves the right to changes these terms and conditions without notice.

**COURSE/EVENT/WEBINAR REGISTRATION**
A participant is successfully enrolled for the course/event/webinar once an invoice is generated. A purchase confirmation will be sent to registrants' email upon successful registration.

Registrants for classroom courses/events will receive a course notification 3 working days before the course. Webinar registrants will receive information on how to log in to the webinar 2 working days before the webinar.

**NO CANCELLATION**
There will be strictly no cancellation once the participant is successfully enrolled for the course/event/webinar.

**NO-SHOW**
There will be strictly no refund of fees for no-show.

**REQUEST FOR REPLACEMENT OR DEFERMENT**

**(a) SID Core Courses (applicable to Fundamentals; Essentials; Advanced)**
Where a participant cannot attend a course, he/she may request to send a replacement or defer the course subject to the following conditions:

1. Replacement of a participant is subject to at least 5 working days prior notice in writing. In the case whereby a SID member participant is replaced by a non-member, a top-up fee will be levied. No refund will be made if a non-member participant is replaced by a member.

2. Participants who need to defer a registered course to a later date may update SID via email (events@sid.org.sg). Deferment is only allowed for half-day and full-day core courses run by SID. Request for deferment is free of charge if it is made at least 10 working days prior to the registered course date. A deferment fee will be charged if less than 10 working days' notice is given. Deferment fees are $50 for half-day and $100 for full-day courses. We allow up to **two** deferments per course, after which participants are required to make a new registration for the course.

**(b) SID forums (applicable to Updates; Focus)**
Replacement of a participant is subject to at least 5 working days prior notice in writing. In the case whereby a SID member participant is replaced by a non-member, a top-up fee will be levied. No refund will be made if a non-member participant is replaced by a member.

**CANCELLATION OF COURSE/EVENT/WEBINAR BY SID**
SID will exercise all possible care to run the confirmed courses as scheduled. However, in the event of unforeseen circumstances or low enrolment, SID reserves the right to cancel or defer the course/event/webinar, and/or to change venue, mode of delivery, speaker, course date and fees. SID will make all reasonable effort to notify participants of changes, should this happen.

If SID cancels a course, a full refund will be made to registrants.

**CPD HOURS**
CPD hours/attendance letter is subject to the participant arriving no later than 30 minutes after the programme starts and leaving no earlier than 30 minutes before the programme ends, and submitting the module Assessment Form at the end of the event.

**PAYMENT POLICY AND OPTIONS**
Course/Event/webinar fees are due upon registration, and payment should reach SID at least 7 working days before the course date. SID reserves the right to refuse admission if payment is not received in full before a course/event/webinar.

1. Online Payment
   Log in to your account at www.sid.org.sg
   Select invoice to pay at "My Open Invoices"
2. Cheque Payment
   Payable to: Singapore Institute of Directors (please quote invoice number behind cheque)
   Mail to: 168 Robinson Road, #11-03, Capital Tower, Singapore 068912
   Attention to: Finance Department
3. Telegraphic Transfer
   Bank Name: DBS Bank Limited
   Branch: Raffles Place Branch
   Bank Code: 7171
   Beneficiary Name: Singapore Institute of Directors
   Account Number: 048-016620-2
   Swift Code: dbsssgsg
   Reference: Please quote invoice number
   (Note: All bank charges are to be borne by applicant)

*In collaboration with:*